

	<p align="center">A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS) <i>(Accredited with 'A' Grade by NAAC in 4th Cycle)</i> <i>(Affiliated to Bharathidasan University, Tiruchirappalli)</i> NAGAPATTINAM – 611 001</p>
<p align="center">Internal Quality Assurance Cell (IQAC)</p>	

IQAC Chairman & Principal Dr.R.Anbuselvi, IQAC Coordinator Dr.V.Renuga and Advisor Dr.A.Sivakamasundari conducted meeting with HODs and Criterion Heads on 18.10.2023 to discuss the following subjects.

Agenda

1. Preparation and submission of AQAR 2022-23
2. Submission of College activities 2023-23 (odd semester)

Minutes of the Meeting – 18.10.2023

Res No. 1/2023	<p>Subject: To read and record the notice of the meeting</p> <p>Resolution: Read and recorded</p>
Res No. 2/2023	<p>Subject: To confirm the minutes of the previous meeting.</p> <p>Resolution: The minutes of the previous meeting was confirmed.</p>
Res No. 3/2023	<p>Subject: To record the leave of absence</p> <p>Resolution: Dr.V.Viji, Dr.V.Umamaheswari were absent.</p>
Res No. 4/2023	<p>Subject: To review the action taken on previous resolutions</p> <p>Resolution: Action taken on previous resolutions were presented by the IQAC Co-ordinator</p>
Res No. 5/2023	<p>Subject: Preparation and submission of AQAR 2022-23</p> <p>Resolution: As per the meeting conducted on September, the department heads submitted the required data through mail for the preparation of AQAR. The same has been reviewed by the IQAC coordinator and few corrections have been suggested. It is resolved that the rough draft of the AQAR should be completed on or before 31st October 2023.</p>
Res No. 6/2023	<p>Subject: Submission of College activities 2023-23 (odd semester)</p> <p>Resolution: It is resolved to document the Odd semester activities for the academic year 2023-24.</p>

Action taken for the Meeting conducted on 18.10.2023

- Res No. 5/2023 Subject: Preparation and submission of AQAR 2022-23
- Resolution: As per the meeting conducted on September, the department heads submitted the required data through mail for the preparation of AQAR. The same has been reviewed by the IQAC coordinator and few corrections have been suggested.
- It is resolved that the rough draft of the AQAR should be completed on or before 31st October 2023.
- Action taken: The format for AQAR is circulated among the Criterion heads.
- The data were collected in the aqar email and the compilation of AQAR 22-23 is being prepared.
- Res No. 6/2023 Subject: Submission of College activities 2023-23 (odd semester)
- Resolution: It is resolved to document the Odd semester activities for the academic year 2023-24.
- Action Taken: In progress.



IQAC Coordinator



Principal

A.D.M College for Women (Autonomous) Nagapattinam

13.12.2023

The following members have been deputed as Criterion In-Charge for the NAAC – 5th Cycle.

	Name of the Faculty	Signature
IQAC Co-ordinator	Dr.V.Renuga	V. Renuga 13/12/23
Additional Co-ordinator - Academic	Mrs. R.Alamelu	R. Alamelu 13/12/23
Additional Co-ordinator - Technical	Dr.P.Jamuna Devi	P. Jamuna Devi
Members of IQAC	Dr.N.Sarala	N. Sarala 13/12/23
	Dr.S.Rajeswari	S. Rajeswari
	Dr.K.Arul Marie Joycee	K. Arul Marie Joycee 14/12/23
	Dr.R.Manimozhi	R. Manimozhi
AQAR consolidation and Uploading work	Dr.P.Jamuna Devi	P. Jamuna Devi
	Ms.S.Kamali B.E	S. Kamali B.E
Criteria I	Dr.R.Manimozhi	R. Manimozhi
	Mrs.P.Kavitha	P. Kavitha
Criteria II	Dr.N.Lavanya	N. Lavanya 14/12/23
	Dr.V.Umamaheswari	V. Umamaheswari 13/12/23
Criteria III	Dr.R.Vanitha	R. Vanitha 13/12/23
	Dr.V.Viji	V. Viji
Criteria IV	Dr.R.Latha	R. Latha
	Dr.R.Vijayalakshmi	R. Vijayalakshmi
Criteria V	Dr.S.Rajeswari	S. Rajeswari
	Dr.J.Bhuvana	J. Bhuvana 14/12/23
Criteria VI	Dr.G.Anbarasi	G. Anbarasi
	Mrs.M.Prabavathy	M. Prabavathy
Criteria VII	Dr.C.J.Priscilla	C. J. Priscilla
	Dr.T.Devika	T. Devika

V. Renuga
Coordinator 13/12/23

R. Anbarasi
Principal 13.12.23

Criteria	Name of the Faculty	Signature
Criteria I	Dr.R.Manimozhi	R. Manimozhi 14/10/23
	Mrs.P.Kavitha	
Criteria II	Dr.N.Sarala	N. Sarala 14/10/23
	Dr.N.Lavanya	N. Lavanya 17/10/23
Criteria III	Dr.V.Viji	
	Dr.R.Priscilla	R. Priscilla 17/10/23
Criteria IV	Dr.R.Latha	R. Latha 17/10/23
	Dr.V.Uma Maheswari	
Criteria V	Dr.S.Rajeswari	S. Rajeswari
	Dr.N.Prabha	N. Prabha
Criteria VI	Dr. Angelina Glorita Parimala	A. Glorita Parimala 17.10.23
	Dr.G.Anbarasi	G. Anbarasi 18.10.23
Criteria VII	Dr.C.J.Priscilla	C. J. Priscilla
	Mrs.D.Savithiri / V. Kokila	V. Kokila 18.10.23